

## Monthly FMD Webinar 1 – What's New and What's Been Going On

### 1. Driver updates

- a. There is a tab called "Driver Updates" when looking at an individual vehicle that allows the AFCs to input who the driver of that vehicle is and some of their contact information

### 2. Maintenance approval process

- a. responsibility of vehicle maintenance approvals has been given to the agencies with FMD being the last call for approval
- b. This basically means that the agencies will approve all vehicle maintenance with FMD being the very last contact in case no one at the agency is available to approve
- c. The primary maintenance approver should be the AFC
- d. FMD recommends a general fleet email address so that multiple could be notified in absence of the AFC

### 3. Tires through ARI

- a. Step 1 should be looking at the most recent Goodyear contract change order on the purchasing website to get a list of appropriate vendors for tire purchases
- b. The most current as of 1-5-2021 is located here:  
[https://www.state.wv.us/admin/purchase/swc/NTIRE18\\_12.pdf](https://www.state.wv.us/admin/purchase/swc/NTIRE18_12.pdf)
- c. Step 2 would be contacting ARI at 1-800-car-care to facilitate the PO for tires
- d. Step 3 should be verifying and approving the ARI PO per the state's Goodyear contract pricing
- e. At the end of the month when you receive ARI's invoice that list the tire purchases you will need to add the goodyear state contract product code for the tires to the ARI invoice that is attached to the payment document before submitting to SAO
- f. The most current as 1-5-2021 is located here:  
[https://www.state.wv.us/admin/purchase/swc/NTIRE18\\_14.pdf](https://www.state.wv.us/admin/purchase/swc/NTIRE18_14.pdf)

### 4. Vehicle purpose assigned to all vehicles

- a. This is an ongoing exercise to better define the purpose of our state's fleet
- b. FMD started this project at the end of 2020
- c. A list has been compiled of all the vehicles missing a purpose
- d. If you have not received a fillable list of your agency's vehicles missing a purpose, you will soon

### 5. Telematics

- a. FMD is now offering Telematics for all state vehicles and agencies through the ARI contract
- b. FMD will work with the agencies from ordering, to installation, to implementation and reporting to ensure that the whole process goes and runs smoothly
- c. FMD did a 1-year pilot program with DEP and discovered that the cost savings from smarter driving covered the cost of the devices

### 6. KIOSK Capitol Complex Motor Pool

- a. In 2021 FMD is installing a vehicle sharing KIOSK system that will allow the state to better utilize and disperse its vehicles
- b. FMD will be utilizing the system for its rental vehicles in the very near future
- c. Agencies will be able to utilize this system for their pool vehicles

### 7. Driver Safety/Training Modules are now available through ARI Driver Insights

- a. 69 modules including targeted remedial modules
- b. Reinforce Proactive Driving Principles
- c. Engaging /Interactive Driver assessments
- d. Content is regularly refreshed
- e. Reduce liability exposures